Creating and Using an NDEx Account

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Overview

This manual is a step by step guide that shows how to create and use an NDEx account. Please review it carefully as it provides important information required to use all NDEx features.

Register an account

• On the NDEx landing page, select the blue **Login/Register** button on the right hand side of the top menu bar:



• Now, you can create a new account either using your existing Google account credentials (faster, safer and preferred), or choose the basic option on the right by clicking the link "Click here to sign up".



• When you choose the new, preferred option, a dialog window will appear where you can select the Google account you want to use for authentication

• Choose the Google account you wish to use as shown below:

	Sign in - Google Accounts - Google Chrome	Login/Register
	https://accounts.google.com/signin/oauth/oauthchooseaccount?client_id	d=802839698598-8
Browse Sear Featured Networks - Perfe	G Sign in with Google	atured Content Edgotyping data we functionally profile several thousand ense mutations across a spectrum of bit office across a spectrum of
Search Examples -	Choose an account to continue to ndexbio.org	seilan disorders using various interaction
Find Public Networks Use the Search Panel above to explor	Rudi Pillich rpillich@gmail.com	Tweets by @NDExProject 0
the public networks available in NDE: Our Featured Networks are a great p to start, examples of high-quality content from different projects and	David Welker Signed or dwelker@ucsd.edu	ut NDEx Project WDExProject WAvailable in @NDExProject now!
laboratories. If you use Search Term Expansion, common aliases for huma gene and protein identifiers will be	The NDEx Project socialmedia@ndexbio.org	Dec 3, 2018 The NDEx Project Retweeted
added to the search. >> Learn More	seamlessly opened in Cytoscape with with new opportuniti iust one clickless aver here.	charles Tapley Hoyt Charles Tapley Hoyt Charles Tapley Hoyt Choytp

• In the next screen, review and accept our Terms & Conditions, then click the blue **Sign Up** button and your new NDEx account will be created automatically in a just a few seconds:

	Create New Account	Login/Register
Browse Search for Featured Networks - Perform Se Search Examples -	No account was found in NDEx for the selected email address, so we are creating one for you. Please review and accept our Terms and Conditions and then click the blue Sign Up button to complete your registration.	eatured Content yNDEx-2: Learn How to Use ItI yNDEx-2: Is a Core App in Cytoscape 3.6.1 and igher and allows seamless integration etween the NDEx Web App and Cytoscape esktop application.
Find Public Networks Use the Search Panel above to explore the public networks available in NDEx. Our Featured Networks are a great place	your networks in NDExi Cytoscape is the leading desktop application for network	Tweets by @NDExProject @

• If you don't have a Google account or don't wish to use it to automatically create your NDEx account, you can always use the basic option as shown below:

	Sign in to your NDEx account		Login/Register
Browse Search fo Featured Networks - Perform Se Search Examples -	G	Account Name Password R Forgot Password?	eatured Content rugBank Database he DrugBank database is a unique toinformatics and cheminformatics resource hat combines detailed drug data with omprehensive drug target information.
Find Public Networks Use the Search Panel above to explore the public networks available in NDEx. Our Seatured Networks are a great place	Sign In / Sign Up with Google	Need an account? <u>Click here to sign up</u> Cancel Sign In	Tweets by @NDExProject 0 The NDEx Project 9 NDEx Project 9
to start, examples of high-quality content from different projects and	visualization and analysis and NDEx its cloud storage component. The CyNDEx-2	publications thus enabling papers to link directly to your data. Readers can now	Available in @NDExProject now!

• After clicking the link, a sign up form will be displayed.

- All fields must be filled in order to sign up and the system does not allow duplicate account names or email addresses.
- We recommend you use your Gmail address (if you have one) so that later on you can take advantage of the "Sign in with Google" feature. If you already have an NDEx account, you can update your existing email address and substitute it with a Gmail address to start using the feature.
- Please make sure to review and accept the terms and condition before proceeding.
- After clicking "Sign Up" you will be required to check your email to verify and activate your new NDEx account.

ews A	bout Docs	Report Bug	Contact Us Cite NDEx
			Sign Up for NDEx
			All fields are required.
			First Name Last Name
			User Name (e.g. dexterpratt)
			Valid Email Address (required for account verification / password recovery)
			Password
			Confirm Password
			I have read and accept the Terms & Conditions
			Cancel Sign Up

"My Account" Screen

- Once signed up, you will land on your "My Account" page. This page has 3 tabs that will show all the Networks that your account manages, the Groups to which the account has direct access and your Tasks & Notifications.
- As soon as you create your account, it will look empty like the one in the image below:



Edit Profile

- Click the blue "Edit Account" menu button on the left of the user page and select "Edit Personal Info"
- The same blue "Edit Account " menu button also allows you to "Change your Password" or "Delete you Account"



- You can fill out the fields in the displayed dialog box if you want... the only mandatory field is the email address.
- We recommend you use your Gmail address (if you have one) so that later on you can take advantage of the "Sign in with Google" feature. If you already have an NDEx account, you can update your existing email address and substitute it with a Gmail address to start using the feature.
- Click submit to make the changes.
- (Note that if you do not already have an image URL, you can use an image hosting site such as http://imgur.com (http://www.google.com/url?

q=http%3A%2F%2Fimgur.com%2F&sa=D&sntz=1&usg=AFQjCNEgOQDNzxfWWy8ebPkcBaCsuh4zYg) to store an image and then reference it from NDEx.)

	Edit Personal	Info	٩	Hi, Rudi Pillich! Logout
Rudi Pillich rudipillich Disk Space Used: 0%	My Networks 2 Name Ernail • Website Image Host Description	Rudi Pillich myname@myemail.com e.g. www.ndexbio.com http://i.imgur.com/0QqEDDh.jpg H3 H4 H5 H6 P pre B I U O E = 0% You can type here anything that will help understand what your research interests are and the type of work		
Actions: Edit Account - Create Group Create Network Set Upload Networks		you are involved in		

Account Groups

- On the account page, all groups in which the user is member of can be seen by clicking on the "My Groups" tab
- You can also filter by name or role in a group using the search bar and checkboxes

		nentation Report Bug Contact Us		Q	Hi, Rudi Pillich! Logout
	My Networks C My Grou	ps My Tasks & Notifications 🕄			
100	Search groups this accou	NDEx Team This group Is for NDEx Team me	✔ Admin	Member	
Rudi Pillich rudipillich Disk Space Used: 0%		Students - Spring 2018			
Actions: Edit Account - Create Group	70	Ovarian Cancer Workgroup			

Requests and Tasks

- Requests and Tasks relative to your account activity are displayed in the "Tasks & Notifications" tab
- You will receive a request ONLY if you are the admin of a group or network another user wants to join or access, respectively.
- You can use the "refresh" icon on each of the panels to update the content.
- Individual tasks can be deleted by clicking the trash can icon.

- Click on a received request to respond; click on a request you have sent to delete it.
- Click on an export task to download the network in a specific format.

	My	Networks	а 🕽 Му	Groupe My Tasks &	Notifications			
195	~	New •5	Status	Туре	Description	Created •5	Delete	
	~	New!	completed	export network to file	Download Copy of Insulin Receptor	12/14/18 3:33 PM	Û	^
			pending	user network access	Rudi Pillich requests Write access to Figure 5.	12/14/18 3:34 PM	Û	
	~		completed	export network to file	Download Copy of Inhibition of Apoptosis	12/14/18 3:33 PM	Û	
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